



MARKET RELEASE

1 October 2021

2021 Notice of Annual Meeting and Proxy Form

The 2021 Annual Meeting of Spark New Zealand Limited will be held as a virtual only meeting at 1.00pm on Friday 5 November 2021 (New Zealand time).

We have elected to hold a virtual only meeting this year in response to the ongoing and dynamic situation in New Zealand with regard to COVID-19 and the recent outbreak of the more contagious Delta variant of the virus in the community. Health and safety is a top priority at Spark, and we believe this decision is appropriate in order to keep our shareholders and Spark people safe in the current environment.

Shareholders are able to attend the Annual Meeting online via the Virtual Annual Meeting portal at virtualmeeting.co.nz/spark2021 or by telephone from New Zealand by dialling 0800 448 986 or from Australia by dialling 1800 572 288. Shareholders can ask a question in advance of the Annual Meeting by completing the shareholder question section on the Proxy Form, or online by going to vote.linkmarketservices.com/SPK.

Please see the Notice of Meeting and Proxy Form attached. The Notice of Meeting and Proxy Form will also be available at investors.sparknz.co.nz.

For more information about virtual attendance, including how to vote and ask questions, please refer to the Virtual Annual General Meeting Online Guide at investors.sparknz.co.nz.

Authorised by:
Alastair White
GM Capital Markets

- ENDS -

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2021 NOTICE OF ANNUAL MEETING

1.00pm, Friday 5 November 2021



Letter from the Chair 1 October 2021

On behalf of the Board of directors I am pleased to invite you to the 2021 Annual Meeting of Spark New Zealand Limited ("Spark"). The 2021 Annual Meeting will be held as a virtual only meeting at 1.00pm on Friday 5 November 2021 (New Zealand time).

We have elected to hold a virtual only meeting this year in response to the ongoing and dynamic situation in New Zealand with regard to COVID-19 and the recent outbreak of the more contagious Delta variant of the virus in the community. Health and safety is a top priority at Spark, and we believe this decision is appropriate in order to keep our shareholders and Spark people safe in the current environment.

The decision was a difficult one, as we understand how much our shareholders value attending and meeting with directors in person. However, after careful consideration we have decided that the level of ongoing uncertainty, and the potential for restrictions to still be in place, particularly in Auckland, mean it is not prudent for us to hold a physical meeting at this time. In the event we are lucky enough to be free of restrictions, the short amount of time that may have elapsed with any easing of alert levels coupled with the potential risk of rapid re-emergence of the virus in the community have influenced our decision to stay the course and go virtual only.

We know there are some shareholders who will not have accessed one of our meetings virtually before, and there is support available to you if you need it. In the procedural notes below you will find information on how to access the meeting online or by telephone, and there is a helpline number to call if you experience any difficulty.

The Board and I very much appreciate shareholders' support and understanding as we continue to embrace our new normal and virtual ways of connecting as the global pandemic continues.

Shareholders are able to attend the Annual Meeting online via the Virtual Annual Meeting portal at virtualmeeting.co.nz/spark2021

or by telephone from New Zealand by dialling **0800 448 986** or from Australia by dialling **1800 572 288**. Please read the procedural notes for further detail.

Items of Business

- A. Chairperson's Address
- B. Chief Executive Officer's Review
- C. Resolutions

To consider, and if thought fit, pass the following resolutions:

1. **Auditor's remuneration:** That the directors of Spark are authorised to fix the auditor's remuneration.
2. **Re-election of Ms Alison Barrass:** That Ms Alison Barrass, who retires by rotation and is eligible for re-election, is re-elected as a director of Spark.
3. **Re-election of Mr David Havercroft:** That Mr David Havercroft (appointed as a director of Spark by the Board with effect from 1 October 2021) who retires and is eligible for re-election, is re-elected as a director of Spark.

Resolutions 1, 2 and 3 above are to be considered as ordinary resolutions and, to be passed, require the approval of more than 50% of the votes of those shareholders entitled to vote and voting on the resolution.

For more information on the resolutions, please see the Explanatory Notes.

D. Shareholder Questions

By Order of the Board of Spark New Zealand Limited

Justine Smyth
Chair, Spark New Zealand Limited
1 October 2021

Explanatory Notes



Mr Jason Stachurski
Lead Audit Partner



Ms Alison Barrass

Resolution 1: Fixing the remuneration of the auditor, Deloitte

Pursuant to section 207T of the Companies Act 1993, Deloitte is automatically reappointed at the Annual Meeting as auditor of Spark. The proposed resolution is to authorise the directors under section 207S of the Companies Act 1993 to fix the remuneration of the auditor, Deloitte.

Deloitte was first appointed as auditor in 2020.

Mr Jason Stachurski was the lead audit partner for the financial year ending 30 June 2021.

In August 2021 the Audit and Risk Management Committee assessed and confirmed the independence of Deloitte after consideration of the External Audit Independence Policy criteria.

Resolution 2: Rotation and re-election of Ms Alison Barrass

Non-executive director Ms Alison Barrass retires by rotation pursuant to NZX Listing Rule 2.7.1 and offers herself for re-election. Ms Alison Barrass is considered by the Board to be independent.

Term of Office:

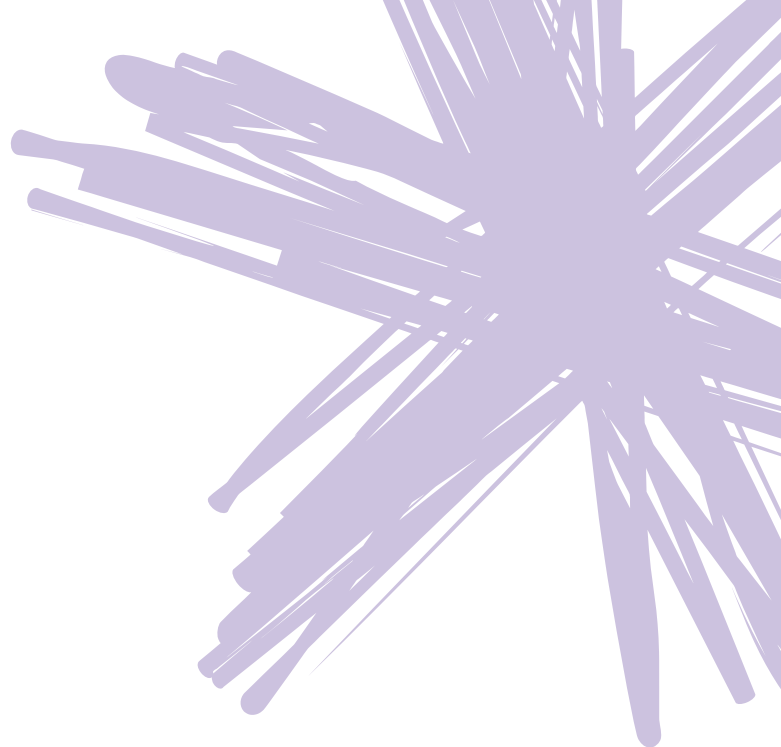
Appointed 1 September 2016 and last re-elected at the 2018 Annual Meeting.

Board Committees:

Chair of the of the Human Resources and Compensation Committee and member of the Nominations and Corporate Governance Committee.

Biography:

Alison joined the Board in September 2016. She brings a broad range of skills, including knowledge and expertise in the fast-moving consumer goods (FMCG) sector and in governance, leadership and marketing-led innovation. Her background includes 30 years experience at major international FMCG companies, including PepsiCo, Kimberley-Clark, Goodman Fielder and Griffins Foods. She is currently a director of GWA Group, Rockit Global, Zespri and is Chair of Tom & Luke and Babich Wines. Alison has a Bachelor of Science from the University of Southampton and a Business Diploma in Marketing from the University of Auckland.



Mr David Havercroft

Resolution 3: Re-election of Mr David Havercroft

Under NZX Listing Rule 2.7.1 a Director appointed by the Board must not hold office (without re-election) past the next annual meeting following the Director's appointment. Mr David Havercroft has been appointed as a non-executive director with effect from 1 October 2021. Mr David Havercroft accordingly retires and offers himself for re-election at the 2021 Annual Meeting. Mr David Havercroft is considered by the Board not to be independent.

Term of Office:

Appointed with effect from 1 October 2021.

Board Committees:

Member of the Human Resources and Compensation Committee and member of the Nominations and Corporate Governance Committee.

Biography:

David joined the Board in October 2021, bringing skills and experience from a career in the technology industry that has spanned more than 35 years. He was previously at Spark New Zealand (then Telecom) from 2009, where he held a number of roles including Chief Operating Officer and Chief Technology Officer until 2017. Over the years, he has also held executive and management positions in IBM Asia Pacific, Cable & Wireless and BT. David is currently a Director of KiwiWealth and Westpac

New Zealand and was formerly a director of Kordia.

Following his departure as a Spark executive in 2017, Mr Havercroft provided consultancy services to Spark. Over the course of his engagement this included advisory services to the Spark Board and acting as the shareholder representative director on material Spark joint venture companies Southern Cross and Connect 8. Mr Havercroft ceased to provide consultancy services and stepped down from his Southern Cross and Connect 8 directorships in September 2021.

The Board has determined that Mr Havercroft had a 'material relationship' as defined in its Board charter and has been classified as not independent. While the Spark Board does not consider Mr Havercroft's independent judgement would be compromised, Mr Havercroft's recent relationships with Spark highlighted the risk of a perceived lack of independence. As Mr Havercroft's business relationships with Spark have now ceased, the Board will review its determination in respect of Mr Havercroft's independence after three years have elapsed.

Mr Havercroft's status as not independent does not impact Spark's compliance with its Charters, the NZX Listing Rules, NZX Corporate Governance Code nor the ASX Corporate Governance Council Principles and Recommendations. The Spark Board composition is majority independent, and the Chair of the Board and each Committee continue to be independent.

Procedural Notes

This year shareholders may only attend the Annual Meeting virtually via the online portal or by telephone.

Online Participation

Shareholders that attend via the online portal can watch the Annual Meeting, vote and ask questions during the Annual Meeting. In order to participate, shareholders will need to provide their Holder Number for verification purposes. Shareholders will be able to ask questions during the Annual Meeting via the chat functionality or via telephone. Spark's Virtual Annual Meeting portal can be found at virtualmeeting.co.nz/spark2021. If you require any help using the online portal prior to or during the Annual Meeting, from New Zealand please dial **0800 200 220** or from Australia please dial **1800 990 363**. A user guide can be found under the Annual Meeting section of our website at investors.sparknz.co.nz

Telephone Participation

Shareholders who participate by phone will be able to hear the meeting, ask questions and vote at the appropriate times during the meeting. Voting will be conducted at the conclusion of the meeting. Please follow the voting instructions provided by the call facilitator. To participate in the Annual Meeting by telephone in New Zealand please dial **0800 448 986** or from Australia please dial **1800 572 288**. Shareholders attending by phone will require their unique PIN for verification purposes. Your unique PIN can be found at the top of the Proxy Form that accompanies this notice. Please disregard the PIN on your Proxy Form if you will be attending virtually via the online portal.

ADR Holders

ADR holders are able to attend the meeting online as a registered visitor and can view the live webcast (see further instructions below) but unfortunately are not able to vote or ask questions via the online portal. ADR holders are encouraged to vote via the ADR proxy vote process facilitated by the Bank of New York Mellon, as the ADR depository bank, and your securities bank/broker.

To view the webcast, go to virtualmeeting.co.nz/spark2021

Voting Entitlements

Only shareholders whose names are registered on the Spark share register at 5.00 pm on Wednesday 3 November 2021 (New Zealand time) are entitled to vote, and only shares registered in the names of those shareholders at that time may be voted at the Annual Meeting.

Proxy Voting

If you cannot attend the Annual Meeting and choose not to participate by telephone or virtually via the Annual Meeting portal, you are encouraged to appoint a proxy to attend and vote on your behalf.

Appointing a proxy

Shareholders entitled to attend and vote at the Annual Meeting may appoint a proxy to attend and vote on their behalf. A body corporate that is a shareholder may appoint a person to attend the meeting as its representative in the same manner that it would appoint a proxy. A proxy need not be a Spark shareholder.

The Chair of the meeting or any other director is willing to act as proxy for any shareholder who appoints him or her for that purpose. The Chair of the meeting and the directors of Spark intend to vote all discretionary proxies, for which they have authority to vote, in favour of the resolutions.

If, in appointing your proxy, you do not name a person as your proxy (either online or on your proxy form), or your named proxy does not attend the Annual Meeting, the Chair of the meeting will be your proxy and may vote only in accordance with your express direction.

A proxy is able to vote on motions from the floor and/or any resolutions put before the meeting to amend the resolutions stated in this notice.

Shareholders can appoint a proxy by completing the enclosed proxy form and returning it to Link Market Services Limited by email or mail as set out in the proxy form.

Online proxy voting

Alternatively, shareholders can elect to lodge their proxy appointment online by visiting vote.linkmarketservices.com/SPK.

Holders on the New Zealand register will be required to enter their Holder Number and Authorisation Code (FIN) to complete the online validation process to securely appoint a proxy online.

Holders on the Australian register will be required to enter their Holder Number and postcode or country of residence to complete the online validation process to securely appoint a proxy online.

All online or postal proxy appointments must be received by Link Market Services Limited via mail or email no later than 1.00 pm on Wednesday 3 November 2021 (New Zealand time).

Shareholder Questions

We want to make it as easy as possible for shareholders to ask questions at this year's meeting, and we appreciate many people will not be familiar with the virtual format. There are several options available to shareholders in order to make asking a question as easy as possible. Shareholders can ask a question either during the Annual Meeting or in advance of the Annual meeting for those shareholders who are unable to attend.

Submitting questions in advance of the Annual Meeting

If you would like to ask a question in advance of the meeting you can submit a question by completing the shareholder question section on the Proxy Form and returning it to Link Market Services Limited, or online by going to vote.linkmarketservices.com/SPK. After completing the online validation process choose "Questions". Shareholder questions will need to be submitted by 5.00 pm Friday 29 October 2021 (New Zealand Time).

Online Questions

Shareholders attending the online annual meeting will be able to submit questions via the "Ask a Question" functionality in the online portal. Questions can be submitted via the online portal 30 minutes before the meeting begins or at any time during the Annual Meeting. We encourage shareholders to submit questions as early as possible to ensure that as many questions as possible are received and addressed at the appropriate time during the meeting.

Please note in order to "Ask a Question" via the online portal shareholders must have completed the registration process to vote in order to validate themselves as a shareholder and make the "Ask a Question" functionality available.

Telephone Questions

Shareholders are also able to ask questions by telephone. This is a great option for shareholders who may be less confident navigating a computer or may find typing a question challenging. Asking a question by telephone also allows the opportunity for follow up questions to be asked in real-time. To ask a question by telephone in New Zealand please dial **0800 448 986** or from Australia please dial **1800 572 288**. We recommend shareholders wanting to ask questions by telephone dial into the Annual Meeting as early as possible. To queue for a question please dial *1. The operator will announce your name and invite you to ask your question at the appropriate time during the meeting.

Webcast

The Annual Meeting will be webcast live on the internet. To view the webcast, go to virtualmeeting.co.nz/spark2021.



Proxy Form 2021

Online

vote.linkmarketservices.com/SPK

Scan & Email

meetings@linkmarketservices.co.nz

Mail

Link Market Services Limited
PO Box 91976
Auckland 1142
New Zealand

**Scan this QR code
with your smartphone
and vote online**

Unique PIN

(for telephone attendance
0800 448 986)

General Enquiries

0800 737 100 (within NZ) | 1300 554 474 (within AU)
+64 9 375 5998 (international) | sparknz@linkmarketservices.com

Proxy Form for the 2021 Annual Meeting

The Annual Meeting of Spark New Zealand Limited ("Spark") will be held virtually at 1.00 pm on Friday 5 November 2021 (New Zealand time).

Shareholders can attend the Annual Meeting online via the Virtual Annual Meeting portal at virtualmeeting.co.nz/spark2021. Alternatively, shareholders can attend by telephone from New Zealand by dialling 0800 448 986 or from Australia by dialling 1800 572 288. If you are attending online, you will require your Holder Number for verification purposes. If you are attending by telephone, you will require your unique PIN that can be found at the top of the Proxy Form. Please dial-in at least five minutes prior to the start time.

Shareholders who appoint a proxy to vote on their behalf can still attend the Annual Meeting via the Virtual Annual Meeting portal, although those shareholders will be unable to vote if a proxy is so appointed.

Appointment of proxy

If you do not plan to attend and participate at the Annual Meeting by telephone or online via the Virtual Annual Meeting portal, you are encouraged to appoint a proxy to attend and vote on your behalf. The Chair of the meeting or any other director of Spark is willing to act as proxy for any shareholder who appoints him or her for that purpose. If, in appointing your proxy, you do not name a person as your proxy (either online or on this Proxy Form), or your named proxy does not attend the Annual Meeting, the Chair of the meeting will be your proxy and may vote only in accordance with your express direction, and any undirected votes will (subject to restrictions (if any) set out in the NZX Listing Rules) be voted in accordance with the Chair's discretion.

Voting of your holding

Direct your proxy vote by making the appropriate election, either online or on this Proxy Form, in respect of each item of business (resolutions 1 to 3). If you do not make an election in respect of a resolution, your proxy may vote as they choose provided they are not prohibited from voting on that resolution. If you make more than one election in respect of a resolution, your vote will be invalid on that resolution. A proxy is able to vote on motions from the floor and/or any resolutions put before the meeting to amend the resolutions stated in the notice.

The Chair of the meeting and the directors of Spark intend to vote all discretionary proxies, for which they have authority to vote, in favour of the resolutions.

No shareholders are prohibited from voting on resolutions 1 to 3 and all shareholders will vote together as one class.

Signing instructions for Proxy Forms

Individual

Where the holding is in one name, the security holder must sign.

Joint holding

Where the holding is in more than one name, either of the joint shareholders (or the duly authorised attorney) may sign.

Power of Attorney

If this Proxy Form has been signed by an attorney, a copy of the power of attorney under which it was signed (if not previously provided to Link Market Services), and a signed certificate of non-revocation of the power of attorney must accompany this Proxy Form.

Company

If this Proxy Form is completed for a company it must be signed by a duly authorised officer or attorney. Persons who sign on behalf of a company must be acting with the company's express or implied authority.

Attending the meeting

If you wish to vote, you should attend the Annual Meeting online via the Virtual Annual Meeting portal or by telephone.

A corporation may appoint a person to attend the Annual Meeting as its representative in the same manner as that in which it could appoint a proxy.

Go online to vote.linkmarketservices.com/SPK to appoint and give directions to your proxy or turn over to complete the form.

Go online to vote.linkmarketservices.com/SPK to appoint and give directions to your proxy or turn over to complete the form.

Proxy/Corporate Representative Form



Step 1: Appoint a proxy to vote on your behalf

I/We being a shareholder/s of Spark

hereby appoint _____ of _____ email address: _____

or failing him/her _____ of _____ email address: _____

as my/our proxy to act generally at the Annual Meeting on my/our behalf and to vote in accordance with the following directions (or if no directions have been given, the proxy will vote as he/she sees fit, subject to any applicable restrictions in the NZX Listing Rules) at the Annual Meeting of Spark to be held virtually via the Link Market Services Virtual Meeting Platform at 1.00 pm on Friday 5 November 2021 (New Zealand time), and any adjournment of that meeting. If you wish, you may appoint as your proxy 'The Chair of the Meeting' or any other director of Spark.

Step 2: Resolutions - Proxy voting instructions

Please note: If you mark the Abstain box for an item, you are directing your proxy not to vote on your behalf on that resolution and your votes will not be counted in computing the required majority.

Resolutions	For	Against	Proxy Discretion	Abstain
Item 1 That the directors of Spark are authorised to fix the auditor's remuneration.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Item 2 That Ms Alison Barrass is re-elected as a director of Spark.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Item 3 That Mr David Havercroft is re-elected as a director of Spark.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Step 3: Shareholder Questions

Shareholders attending the Annual Meeting (either by telephone or online via the Virtual Annual Meeting portal) will have the opportunity to ask questions during the Annual Meeting. If you cannot attend the Annual Meeting but would like to ask a question, you can submit a question online by going to vote.linkmarketservices.com/SPK and completing the online validation process or by completing the question section below and returning it to Link Market Services. Shareholder questions will need to be submitted by **5.00 pm** on Friday 29 October 2021 (New Zealand time). The Board will address and answer questions at the Annual Meeting.

Question:

Sign: Signature of security holder(s) This section must be completed.

Security holder 1

or duly authorised officer or attorney

Security holder 2

or duly authorised officer or attorney

Security holder 3

or duly authorised officer or attorney

Contact Name _____ Contact Daytime Telephone _____ Date _____

Electronic Investor Communications:

If you received the Notice of Meeting & Proxy Form by mail and wish to receive your future investor communications by email please provide your email address below.



Virtual Annual General Meeting Online Guide

For personal use only

Virtual Annual General Meeting Online Guide

Before you begin

Ensure your browser is compatible. You can easily check your current browser by going to the website: **whatismybrowser.com**

Supported browsers are:

- Chrome – Version 44 & 45
- Firefox – 40.0.2 and after
- Safari – OS X v10.9 “Mavericks” & OS X v10.10 “Yosemite”
- Internet Explorer 9 and up (please note Internet Explorer 8 is not supported)

The virtual meeting is viewable from desktops and laptops. To attend and vote at the virtual annual general meeting you must have:

- NZX registered holders: Shareholder number and authorisation code (FIN)
- ASX registered holders: Shareholder number and postcode

If you are an appointed proxy you will need your proxy number which will be provided by Link Market Services prior to the meeting. **Please make sure you have this information before proceeding.**



Step 2

Login to the portal using your full name, email address, and company name (if applicable).

Please read and accept the terms and conditions before clicking on the blue **‘Register and Watch Annual General Meeting’** button. Once you have logged in you will see:

- On the left – a live video webcast of the Annual General Meeting
- On the right – the presentation slides that will be addressed during the Annual General Meeting.

Note: After you have logged in we recommend that you keep your browser open for the duration of the meeting. If you close your browser, your session will expire. If you attempt to log in again, you will be sent a recovery link via email for security purposes.

Step 1

Open your web browser and go to virtualmeeting.co.nz and select the relevant meeting.



Navigating

At the bottom of the webpage under the webcast and presentation there are three boxes. Refer to each section below for operating instructions.

- 1 Get a voting card
- 2 Ask a Question
- 3 Downloads



Get a voting card



Ask a Question



Downloads

Notice of meeting

Annual report

1. Get a voting card

To register to vote - click on the 'Get a voting card' box at the top of the webpage or below the videos.

Get Voting Card



Get a voting card

This will bring up a box which looks like this.

The screenshot shows a 'Voting Card' modal window. At the top, it says 'Please provide your Shareholder or Proxy details'. Below this, there are two sections: 'SHAREHOLDER DETAILS' and 'PROXY DETAILS'. The 'SHAREHOLDER DETAILS' section has input fields for 'Shareholder Number' and 'Post Code', a link for 'Outside Australia', and a blue 'SUBMIT DETAILS AND VOTE' button. An 'OR' separator is between the two sections. The 'PROXY DETAILS' section has a 'Proxy Number' input field and a blue 'SUBMIT DETAILS AND VOTE' button.

If you are an individual or joint Shareholder you will need to register and provide validation by entering your details in the top section:

- **NZX registered holders:** Shareholder number and authorization code (FIN)
- **ASX registered holders:** Shareholder number and postcode

If you are an appointed Proxy, please enter the Proxy Number issued to you by Link Market Services in the PROXY DETAILS section. Once you have entered your appropriate details click the blue **'SUBMIT DETAILS AND VOTE'** button.

Once you have registered, your voting card will appear with all of the resolutions to be voted on by Shareholders at the Annual General Meeting (as set out in the Notice of Meeting). You may need to use the scroll bar on the right hand side of the voting card to scroll up or down to view all resolutions.

Shareholders and proxies can either submit a Full Vote or a Partial Vote. You can move between the two tabs by clicking on **'Full Vote'** or **'Partial Vote'** at the top of the voting card.

Virtual Annual General Meeting Online Guide *continued*

ADRIAS PTY LTD X39210924

Voting Card

Please complete your vote by selecting the required voting instruction (For, Against or Abstain) for each resolution. If you would like complete a partial vote, please specify the number of votes for each resolution in the Partial Vote section. Proxy holder votes will only be applied to discretionary (undirected) votes. Directed votes will be applied as per the the shareholder's voting instructions.

Full Vote **Partial Vote**

Resolution 2B ☒ For ☐ Against ☐ Abstain
RE-ELECTION OF MR ANTHONY FROGGATT AS A DIRECTOR

Resolution 2C ☒ For ☐ Against ☐ Abstain
RE-ELECTION OF MR JOHN BORGHETTI AS A DIRECTOR

Resolution 3 ☒ For ☐ Against ☐ Abstain
INCREASE TO DIRECTORS' MAXIMUM FEE POOL LIMIT

Resolution 4 ☒ For ☐ Against ☐ Abstain
PARTICIPATION BY EXECUTIVE DIRECTOR IN THE 2016-2018 LONG TERM INCENTIVE PLAN

SUBMIT VOTE

Full Votes

To submit a full vote on a resolution ensure you are in the **'Full Vote'** tab. Place your vote by clicking on the **'For'**, **'Against'**, or **'Abstain'** voting buttons.

Partial Votes

To submit a partial vote on a resolution ensure you are in the **'Partial Vote'** tab. You can enter the number of votes you would like to vote (for any or all) resolution/s. The total amount of votes that you are entitled to vote for will be listed under each resolution. When you enter the number of votes in a certain box it will automatically tally how many votes you have left.

Note: If you are submitting a partial vote and do not use all of your entitled votes, the un-voted portion will be submitted as No Instruction and therefore will not be counted.

Once you have finished voting on the resolutions scroll down to the bottom of the box and click the blue **'Cast Vote'** or **'Cast Partial Vote'** button.

Note: You are able to close your voting card during the meeting without submitting your vote at any time while voting remains open. Any votes you have already made will be saved for the next time you open up the voting card. The voting card will appear on the bottom left corner of the webpage. The message **'Not yet submitted'** will appear at the bottom of the page.

You can edit your voting card at any point while voting is open by clicking on **'Edit Card'**. This will reopen the voting card with any previous votes made.

If at any point you have submitted your voting card and wish to make a change while voting is still open you can do so by clicking the **'Edit Card'** button and making the required change. Once you have completed your card select the blue **'Cast Vote'** or **'Cast Partial Vote'** button.

The voting card remains editable until the voting is closed at the conclusion of the Annual General Meeting. Once voting has been closed all voting cards, submitted and un-submitted, will automatically be submitted and cannot be changed.

At the conclusion of the Annual General Meeting a red bar with a countdown timer will appear at the top of the Webcast and Slide windows advising the remaining voting time available to shareholders. Please make any changes required to your voting cards at this point and submit your voting cards.

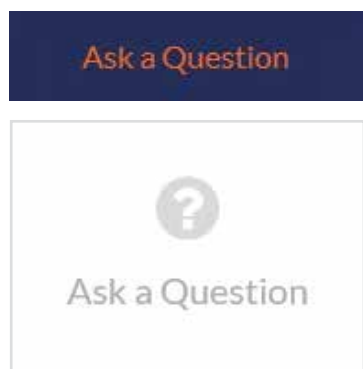
If an additional resolution is proposed during the meeting, there will be a short delay while the resolution is added to the voting card. Once the resolution has been added you will be notified by the Chairman during the meeting. In order to vote on the extra resolution you will need to reopen your voting card to cast your vote by clicking the **'Edit Card'** button.

Note: Registration for the Annual General Meeting and voting opens one hour before the meeting begins.

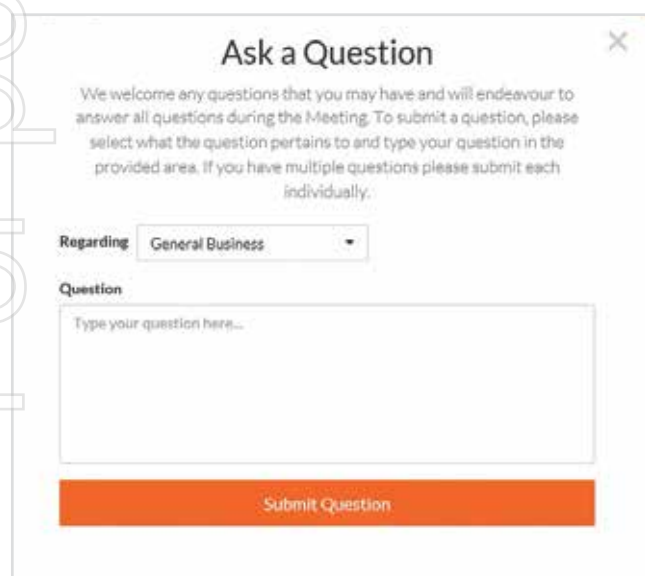
2. How to ask a question

Note: Only shareholders are eligible to ask questions.

You will only be able to ask a question after you have registered to vote. If you would like to ask a question, click on the 'Ask a Question' box either at the top or bottom of the webpage.



The 'Ask a Question' box will then pop up with two sections for completion.



In the 'Regarding' section click on the drop down arrow and select one of the following categories:

- General Business
- Resolution 1
- Resolution 2
- Resolution 3
- Resolution 4
- Resolution 5
- Resolution 6

After you have selected your question category, click in the 'Question' section and type your question.

When you are ready to submit your question - click the blue 'Submit Question' button. This will send the question to the Management/Board.

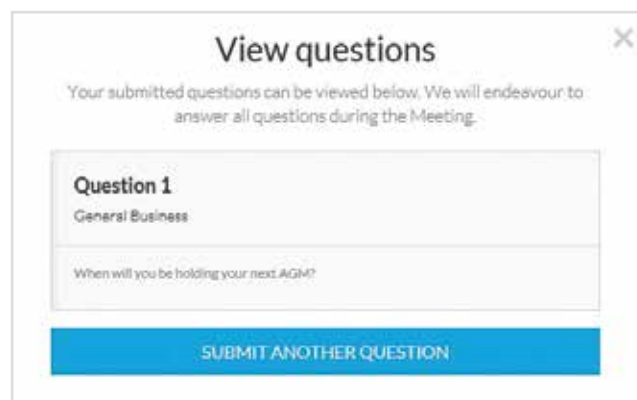
Note that not all questions are guaranteed to be answered during the Annual General Meeting, but we will do our best to address your concerns.

Once you have asked a question a 'View Questions' box will appear.

At any point you can click on 'View Questions' and see all the questions you have submitted. Only you can see the questions you have asked.

Note: You can submit your questions by this method one hour before the meeting begins, if you have registered to vote. You can continue to submit questions up until the close of voting.

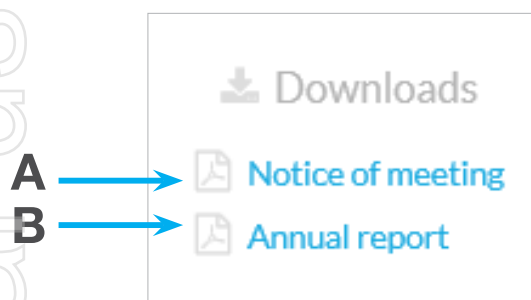
If your question has been answered and you would like to exercise your right of reply, you can do so by submitting another question.



Virtual Annual General Meeting Online Guide *continued*

3. Downloads

If you would like to see the Notice of Annual General Meeting or the Annual Report you can do so here.



- To download the Notice of Meeting – click A
- To download the Annual Report – click B

When you click on these links the file will open in another tab in your browser.

Voting closing

Voting will close 5 minutes after the close of the Annual General Meeting.

At the conclusion of the Annual General Meeting a red bar with a countdown timer will appear at the top of the Webcast and Slide screens advising the remaining voting time. If you have not yet submitted your vote at this point, you will be required to do so now.

At the close of the meeting any votes you have placed will automatically be submitted.



Contact us

Australia
T +61 2 8280 7100
E info@linkmarketservices.com.au

New Zealand
T +64 9 375 5998
E enquiries@linkmarketservices.co.nz

United Arab Emirates
T +27 72 6299034
E paular@linkmarketservices.co.za