Novatti

22 October 2021

Dear shareholder

2021 ANNUAL GENERAL MEETING - NOTICE AND PROXY FORM

Notice is hereby given that the 2021 Annual General Meeting (**Meeting**) of shareholders of Novatti Group Limited (ASX: NOV) (ACN 606 566 183) (**Company**) will be held as a virtual meeting on Wednesday, 24 November 2021 at 3:00pm (AEDT).

In accordance with the Treasury Laws Amendment (2021 Measures No. 1) Act 2021, the Company will not dispatch physical copies of the Notice of Meeting (**NOM**). Instead, a copy of the NOM is available on the ASX market announcements platform at <u>https://www2.asx.com.au/markets/trade-our-cash-market/historical-announcements</u> under the ASX code "NOV".

The Meeting is being held virtually via a web-based meeting portal. The Company has put in place processes for shareholders to participate in the virtual meeting that is equivalent to attending in person. Details of how shareholders will be able to vote via proxy prior to the Meeting or by poll during the Meeting (though the Company strongly encourages shareholders to vote via proxy) are set out in detail in the NOM.

If you have not elected to receive notices by email, a copy of your personalised proxy form is enclosed for your convenience. Your proxy voting instructions must be received by 3.00pm (AEDT) on 22 November 2021, being not less than 48 hours before commencement of the Meeting. Any proxy voting instructions received after that time will not be valid for the Meeting.

Shareholders who wish to attend the virtual meeting must first register their attendance with the Company by no later than 3.00pm (AEDT) on 23 November 2021, the day prior to the day of the Meeting, by email to <u>ian.hobson@novatti.com</u> including the shareholder's name, address and HIN or SRN. The Company will then email the shareholder the details to participate in the virtual Meeting via the web-based meeting portal. You may still attend the Meeting virtually even if you have lodged a proxy form.

Shareholders who will attend the Virtual Meeting are encouraged to submit any questions that they may wish to put to the Company during the Meeting in writing to <u>ian.hobson@novatti.com</u>, by no later than 3.00pm (AEDT) on 23 November, the day prior to the Meeting. Shareholders will also be able to ask questions during the Meeting using the web-based meeting portal, and shareholders will be required to give their names when asking a question.

The NOM is important and should be read in its entirety. If you are in doubt as to the course of action you should follow, you should consult your financial adviser, lawyer, accountant or other professional adviser. If you have any difficulties in obtaining a copy of the NOM please contact me via mail at <u>ian.hobson@novatti.com</u> or by telephone +61 8 9388 8290.

Yours faithfully

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