



## Announcement Summary

**Entity name**

XERO LIMITED

**Announcement Type**

New announcement

**Date of this announcement**

Wednesday December 06, 2023

**The +securities to be quoted are:**

+Securities issued, transferred or re-classified as a result of options being exercised or other +convertible securities being converted

**Total number of +securities to be quoted**

ASX +security code	Security description	Number of +securities to be quoted	Issue date
XRO	ORDINARY FULLY PAID	605	22/11/2023
XRO	ORDINARY FULLY PAID	4,031	28/11/2023
XRO	ORDINARY FULLY PAID	12,559	30/11/2023
XRO	ORDINARY FULLY PAID	11,461	15/11/2023
XRO	ORDINARY FULLY PAID	16,964	16/11/2023
XRO	ORDINARY FULLY PAID	1,000	27/11/2023
XRO	ORDINARY FULLY PAID	3,130	05/12/2023

Refer to next page for full details of the announcement



Part 1 - Entity and announcement details

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**1.1 Name of entity**

XERO LIMITED

We (the entity named above) apply for +quotation of the following +securities and agree to the matters set out in Appendix 2A of the ASX Listing Rules.

**1.2 Registered number type**

ARBN

**Registration number**

160661183

**1.3 ASX issuer code**

XRO

**1.4 The announcement is**

New announcement

**1.5 Date of this announcement**

6/12/2023

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## Part 2 - Type of Issue

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### 2.1 The +securities to be quoted are:

+Securities issued, transferred or re-classified as a result of options being exercised or other +convertible securities being converted

### 2.2 The +securities to be quoted are:

Additional +securities in a class that is already quoted on ASX ("existing class")

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Part 3B - number and type of +securities to be quoted (existing class) where issue has not previously been notified to ASX in an Appendix 3B

**Existing +securities converting into additional +securities in an existing class**

**FROM (Existing Class)**

**ASX +security code and description**

XROAK : RESTRICTED STOCK UNIT

**TO (Existing Class)**

**ASX +security code and description**

XRO : ORDINARY FULLY PAID

**Please state the number of options that were exercised or other +convertible securities that were converted**

605

**The first date the options were exercised or other +convertible securities were converted**

22/11/2023

**The last date the options were exercised or other +convertible securities were converted**

22/11/2023

**Is this all of the options or other +convertible securities on issue of that type (ie have all of those options now been exercised or have all of those convertible securities now been converted)?**

No

**The right of the holder of the options or other +convertible securities to receive the +underlying securities is being satisfied by:**

An issue of new +securities

**The underlying securities being received by the holder are:**

Intended to be, but are not yet, quoted by ASX

**Were the options being exercised or other +convertible securities being converted issued under an +employee incentive scheme?**

Yes

**Are any of the options being exercised or other +convertible securities being converted held by +key management personnel (KMP) or an +associate?**

No

**Issue date**

22/11/2023

**Will the +securities to be quoted rank equally in all respects from their issue date with the existing issued +securities in that class?**

Yes

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## Issue details

**Number of +securities to be quoted**

605

**Are the +securities being issued for a cash consideration?** No**Please describe the consideration being provided for the +securities**

Shares issued on conversion of restricted stock units granted under an employee incentive scheme (for terms of the scheme see Xero's FY23 Annual Report accessible at Xero's website).

**Please provide an estimate (in AUD) of the value of the consideration being provided per +security for the +securities to be quoted**

101.310000

**Any other information the entity wishes to provide about the +securities to be quoted**

**Existing +securities converting into additional +securities in an existing class****FROM (Existing Class)****ASX +security code and description**

XROAK : RESTRICTED STOCK UNIT

**TO (Existing Class)****ASX +security code and description**

XRO : ORDINARY FULLY PAID

**Please state the number of options that were exercised or other +convertible securities that were converted**

4,031

**The first date the options were exercised or other +convertible securities were converted**

28/11/2023

**The last date the options were exercised or other +convertible securities were converted**

28/11/2023

**Is this all of the options or other +convertible securities on issue of that type (ie have all of those options now been exercised or have all of those convertible securities now been converted)?**

 No

**The right of the holder of the options or other +convertible securities to receive the +underlying securities is being satisfied by:**

 An issue of new +securities

**The underlying securities being received by the holder are:**

 Intended to be, but are not yet, quoted by ASX

**Were the options being exercised or other +convertible securities being converted issued under an +employee incentive scheme?**

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Yes

Are any of the options being exercised or other +convertible securities being converted held by +key management personnel (KMP) or an +associate?

No

**Issue date**

28/11/2023

Will the +securities to be quoted rank equally in all respects from their issue date with the existing issued +securities in that class?

Yes

Issue details

**Number of +securities to be quoted**

4,031

Are the +securities being issued for a cash consideration?

No

Please describe the consideration being provided for the +securities

Shares issued on conversion of restricted stock units granted under an employee incentive scheme (for terms of the scheme see Xero's FY23 Annual Report accessible at Xero's website).

Please provide an estimate (in AUD) of the value of the consideration being provided per +security for the +securities to be quoted

99.930000

Any other information the entity wishes to provide about the +securities to be quoted

**Existing +securities converting into additional +securities in an existing class**

**FROM (Existing Class)**

**ASX +security code and description**

XROAK : RESTRICTED STOCK UNIT

**TO (Existing Class)****ASX +security code and description**

XRO : ORDINARY FULLY PAID

**Please state the number of options that were exercised or other +convertible securities that were converted**

12,559

**The first date the options were exercised or other +convertible securities were converted**

30/11/2023

**The last date the options were exercised or other +convertible securities were converted**

30/11/2023

**Is this all of the options or other +convertible securities on issue of that type (ie have all of those options now been exercised or have all of those convertible securities now been converted)?**

 No

**The right of the holder of the options or other +convertible securities to receive the +underlying securities is being satisfied by:**

 An issue of new +securities

**The underlying securities being received by the holder are:**

 Intended to be, but are not yet, quoted by ASX

**Were the options being exercised or other +convertible securities being converted issued under an +employee incentive scheme?**

 Yes

**Are any of the options being exercised or other +convertible securities being converted held by +key management personnel (KMP) or an +associate?**

 Yes

**Provide details of the KMP or +associates who are exercising options or converting convertible securities**

Name of KMP	Name of registered holder	Number of options being exercised or other +convertible securities being converted
Sukhinder Singh Cassidy	Sukhinder Singh Cassidy	5,858

**Issue date**

30/11/2023

**Will the +securities to be quoted rank equally in all respects from their issue date with the existing issued +securities in that class?**

 Yes



Issue details

**Number of +securities to be quoted**

12,507

**Are the +securities being issued for a cash consideration?**

No

**Please describe the consideration being provided for the +securities**

Shares issued on conversion of restricted stock units granted under an employee incentive scheme (for terms of the scheme see Xero's FY23 Annual Report accessible at Xero's website).

**Please provide an estimate (in AUD) of the value of the consideration being provided per +security for the +securities to be quoted**

100.570000

**Any other information the entity wishes to provide about the +securities to be quoted**

**Number of +securities to be quoted**

52

**Are the +securities being issued for a cash consideration?**

No

**Please describe the consideration being provided for the +securities**

Shares issued on conversion of restricted stock units granted under an employee incentive scheme (for terms of the scheme see Xero's FY23 Annual Report accessible at Xero's website).

**Please provide an estimate (in AUD) of the value of the consideration being provided per +security for the +securities to be quoted**

102.080000

**Any other information the entity wishes to provide about the +securities to be quoted**

**Existing +securities converting into additional +securities in an existing class**

**FROM (Existing Class)**

**ASX +security code and description**

XROAI : OPTION EXPIRING VARIOUS DATES EX VARIOUS PRICES

**TO (Existing Class)**

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**ASX +security code and description**

XRO : ORDINARY FULLY PAID

**Please state the number of options that were exercised or other +convertible securities that were converted**

11,461

**The first date the options were exercised or other +convertible securities were converted**

15/11/2023

**The last date the options were exercised or other +convertible securities were converted**

15/11/2023

**Is this all of the options or other +convertible securities on issue of that type (ie have all of those options now been exercised or have all of those convertible securities now been converted)?**

No

**The right of the holder of the options or other +convertible securities to receive the +underlying securities is being satisfied by:**

An issue of new +securities

**The underlying securities being received by the holder are:**

Intended to be, but are not yet, quoted by ASX

**Were the options being exercised or other +convertible securities being converted issued under an +employee incentive scheme?**

Yes

**Are any of the options being exercised or other +convertible securities being converted held by +key management personnel (KMP) or an +associate?**

No

**Issue date**

15/11/2023

**Will the +securities to be quoted rank equally in all respects from their issue date with the existing issued +securities in that class?**

Yes



Issue details

**Number of +securities to be quoted**

5,000

**Are the +securities being issued for a cash consideration?**

Yes

**In what currency is the cash consideration being paid?      What is the issue price per +security?**

AUD - Australian Dollar

AUD 56.20000000

**Any other information the entity wishes to provide about the +securities to be quoted**

**Number of +securities to be quoted**

6,461

**Are the +securities being issued for a cash consideration?**

Yes

**In what currency is the cash consideration being paid?      What is the issue price per +security?**

AUD - Australian Dollar

AUD 88.88000000

**Any other information the entity wishes to provide about the +securities to be quoted**

**Existing +securities converting into additional +securities in an existing class**

**FROM (Existing Class)**

**ASX +security code and description**

XROAI : OPTION EXPIRING VARIOUS DATES EX VARIOUS PRICES

**TO (Existing Class)**

**ASX +security code and description**

XRO : ORDINARY FULLY PAID

**The first date the options were exercised or other +convertible securities were converted**

16/11/2023

**The last date the options were exercised or other +convertible securities were converted**

16/11/2023



**Please state the number of options that were exercised or other +convertible securities that were converted**

16,964

**Is this all of the options or other +convertible securities on issue of that type (ie have all of those options now been exercised or have all of those convertible securities now been converted)?**

No

**The right of the holder of the options or other +convertible securities to receive the +underlying securities is being satisfied by:**

An issue of new +securities

**The underlying securities being received by the holder are:**

Intended to be, but are not yet, quoted by ASX

**Were the options being exercised or other +convertible securities being converted issued under an +employee incentive scheme?**

Yes

**Are any of the options being exercised or other +convertible securities being converted held by +key management personnel (KMP) or an +associate?**

No

**Issue date**

16/11/2023

**Will the +securities to be quoted rank equally in all respects from their issue date with the existing issued +securities in that class?**

Yes



## Issue details

**Number of +securities to be quoted**

16,964

**Are the +securities being issued for a cash consideration?** Yes**In what currency is the cash consideration being paid? What is the issue price per +security?**

AUD - Australian Dollar

AUD 88.88000000

**Any other information the entity wishes to provide about the +securities to be quoted****Existing +securities converting into additional +securities in an existing class****FROM (Existing Class)****ASX +security code and description**

XROAI : OPTION EXPIRING VARIOUS DATES EX VARIOUS PRICES

**TO (Existing Class)****ASX +security code and description**

XRO : ORDINARY FULLY PAID

**Please state the number of options that were exercised or other +convertible securities that were converted**

1,000

**The first date the options were exercised or other +convertible securities were converted**

27/11/2023

**The last date the options were exercised or other +convertible securities were converted**

27/11/2023

**Is this all of the options or other +convertible securities on issue of that type (ie have all of those options now been exercised or have all of those convertible securities now been converted)?**

 No

**The right of the holder of the options or other +convertible securities to receive the +underlying securities is being satisfied by:**

 An issue of new +securities

**The underlying securities being received by the holder are:**

 Intended to be, but are not yet, quoted by ASX

**Were the options being exercised or other +convertible securities being converted issued under an +employee incentive scheme?**

 Yes

**Are any of the options being exercised or other +convertible securities being converted held by +key management personnel (KMP) or an +associate?**

 No

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**Issue date**

27/11/2023

**Will the +securities to be quoted rank equally in all respects from their issue date with the existing issued +securities in that class?**

Yes

Issue details

**Number of +securities to be quoted**

1,000

**Are the +securities being issued for a cash consideration?**

Yes

**In what currency is the cash consideration being paid?      What is the issue price per +security?**

AUD - Australian Dollar

AUD 62.86000000

**Any other information the entity wishes to provide about the +securities to be quoted**

**Existing +securities converting into additional +securities in an existing class**

**FROM (Existing Class)**

**ASX +security code and description**

XROAI : OPTION EXPIRING VARIOUS DATES EX VARIOUS PRICES

**TO (Existing Class)**

**ASX +security code and description**

XRO : ORDINARY FULLY PAID

**Please state the number of options that were exercised or other +convertible securities that were converted**

3,130

**The first date the options were exercised or other +convertible securities were converted**

5/12/2023

**The last date the options were exercised or other +convertible securities were converted**

5/12/2023



Is this all of the options or other +convertible securities on issue of that type (ie have all of those options now been exercised or have all of those convertible securities now been converted)?

No

The right of the holder of the options or other +convertible securities to receive the +underlying securities is being satisfied by:

An issue of new +securities

The underlying securities being received by the holder are:

Intended to be, but are not yet, quoted by ASX

Were the options being exercised or other +convertible securities being converted issued under an +employee incentive scheme?

Yes

Are any of the options being exercised or other +convertible securities being converted held by +key management personnel (KMP) or an +associate?

No

Issue date

5/12/2023

Will the +securities to be quoted rank equally in all respects from their issue date with the existing issued +securities in that class?

Yes

Issue details

Number of +securities to be quoted

3,130

Are the +securities being issued for a cash consideration?

Yes

In what currency is the cash consideration being paid? What is the issue price per +security?

AUD - Australian Dollar

AUD 88.88000000

Any other information the entity wishes to provide about the +securities to be quoted



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**Part 4 - Issued capital following quotation**

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**Following the quotation of the +securities the subject of this application, the issued capital of the entity will comprise:**

**(A discrepancy in these figures compared to your own may be due to a matter of timing if there is more than one application for quotation/issuance currently with ASX for processing.)**

**4.1 Quoted +securities (total number of each +class of +securities quoted on ASX following the +quotation of the +securities subject of this application)**

<b>ASX +security code and description</b>	<b>Total number of +securities on issue</b>
XRO : ORDINARY FULLY PAID	151,520,197

**4.2 Unquoted +securities (total number of each +class of +securities issued but not quoted on ASX)**

<b>ASX +security code and description</b>	<b>Total number of +securities on issue</b>
XROAK : RESTRICTED STOCK UNIT	1,635,702
XROAI : OPTION EXPIRING VARIOUS DATES EX VARIOUS PRICES	1,077,198